

XML Working Group Strategic Planning Session

What: Session to develop cohesive federal strategic plan for XML implementation

When: 16 November 2001

Where: Logistics Management Institute, 2001 Corporate Ridge, McLean, Va 22102

Background:

The Federal CIO Council's Enterprise Interoperability and Emerging Information Technology Committee has formed an XML Working Group. The Charter of this group includes the following four focus areas:

- Develop XML best practices and recommended standards
- Develop partnerships with key industry and public groups developing XML standards and specifications
- Develop partnerships with existing federal "vertical" communities to accelerate the delivery of XML benefits, and
- Conduct "results-oriented" education and outreach

The XML Working group has established a federal XML web page (www.xml.gov) and conducts monthly meetings to address XML areas of interest. Under Objective 2.2, Initiative 3, of the CIO Council's Strategic Plan, the XML Working Group is also charged with developing an online information resource (at xml.gov) defining and documenting an evolving strategy and a set of tasks for the effective and well-coordinated usage of Extensible Markup Language (XML) to support governmental functions.

Discussion:

To meet the challenge of developing an XML strategic plan, the XML Working Group will hold a one-day planning meeting on 16 November. The purpose of this meeting is to discuss the relevant issues that must be addressed to meet the challenge of Objective 2.2, Initiative 3. At the end of this meeting we expect to have defined an agreed upon list of key issues for XML implementation in the federal government, an outline for our strategic plan, and a list of tasks and action items to complete the plan. Key issues to be addressed include:

- XML Implementation and Use Policies and Guidelines
- XML Registries and Repositories
- Coordinating Federal involvement in Commercial Standards
- Federal XML Naming Conventions and Design Guidelines
- Approach to Capturing Best Practices
- Establishing Partnerships

Who should attend:

Each Federal Agency is encouraged to identify a single XML lead for attendance who can speak on behalf of the agency and function as the liaison with the XML working group as the plan moves forward.

Agenda:

8:00	Welcome and Introductions	Owen Ambur & Marion Royal	Co-Chairs, Federal XML Working Group
8:15	Meeting the XML Interoperability Challenge	Mary Mitchell	Program Executive, Office of Electronic Government
8:30	Forming the Strategy Discussion	Mark Crawford	LMI
9:00 – 12:00	Discussions		
12:00 – 1:00	Lunch		
1:00 – 3:00	Discussions		
3:00 – 3:30	Agreement on Key Issues		
3:30 – 4:00	Action Items and Next Steps		